



<http://www.gla.ac.uk/external/ABH>

Francesca Carnevali Travel Grant Claim Form

Event:

Location:

Date:

Supporting evidence of payment for expenses claimed must be provided.

Details of expenses claimed:

Mode of travel: Cost: Amount reclaimed: £

Subsistence: Cost: Amount reclaimed: £

Total Mileage: Cost: Amount reclaimed: £

(Mileage rates are: 38p/mile for first 75 miles, 17p between 75-100 miles)

Any longer distance car travel should be discussed with the Treasurer before any costs are incurred.

TOTAL CLAIMED: £

Signature of claimant: _____

Name: (BLOCK LETTERS) _____ **Date:** _____

Address: _____

Claim forms should be returned to:

T da Silva Lopes, c/o C. Leslie
Centre for Business History in Scotland
University of Glasgow
Lilybank House, Bute Gardens
Glasgow G12 8RT

Tel: 0141 330 6890 Fax: 0141 330 4889 E-mail: teresa.lopes@york.ac.uk ; christine.leslie@glasgow.ac.uk